



## REGULATIONS FOR ABSTRACTS

### CHAPTER I

#### DEFINITION

**Article 1** The Education Foundation of the Iberian-Latin American Federation of Plastic Surgery "FILACP", in accordance with one of its fundamental objectives, which is to promote excellence in education, has created the Contest of Research Free Papers, for members affiliated to FILACP or residents recognized by each National Society.

**Article 2** – The Scientific Committee will decide on the acceptance or rejection of the work based on its merits and the justification for its inclusion in the program according to the theme.

### CHAPTER II

#### OF THE CONTESTANTS

**Article 3** – Authors must be Members of the National Societies members of FILACP or Residents of Recognized Plastic Surgery Services.

**Article 4** – Only those who have genuinely participated in its preparation shall be recorded as authors. Any irregularity in this regard will be sanctioned with the immediate rejection of the paper.

### CHAPTER III

#### REGISTRATION

**Article 5** – The free paper communication may only be presented by the main author of the paper. Exceptionally, a co-author may do so, as long as he or she is registered in the event and with the express approval of the Scientific Committee.

**Article 6** An abstract will be sent only through the abstract platform that is published on the event <https://filacppanama2026.com/index.php/es/> website .

**Article 7** A maximum of 3 papers per author and a maximum of 3 co-authors per paper will be allowed.



## CHAPTER IV

### OF THE PRESENTATION

**Article 8** – For both free papers and conferences, it is required to be presented in Power Point or Keynotes. The author must bring their work on a Flash Memory device, Pen drive or similar. During the presentation, the use of authors' personal computers will not be allowed. In case the projection of a video is required, the author must communicate to the Committee or Scientific Coordinator, the hardware needs for its presentation, at the time of registering their work.

**Article 9** – They will have only 8 minutes for 2 minutes of questions for their presentation.

**Article 10** – A certificate will be given for the presentation to the author and co-authors, as long as they are registered in the event.

**Article 11** – The papers shall have an appropriate scientific scheme:

a) Length: It shall not exceed 7 (seven) slides, with 12-point arial font, including tables, illustrations and bibliographies.

Margin not less than 2.5 cm. The pages must be numbered consecutively.

b) Abstract: No more than 150 words (use attached format).

c) Introduction: Presentation of the current state of the problem that is the subject of the research, and the objectives pursued.

d) Material and Method: Individualization of patients and/or experimentation in terms of origin, number, age and sex, indicating details of the method.

e) Results: Description of results expressed in quantity and with statistical analysis when relevant.

f) Discussion and Conclusion: Discussion of the most important results with reasonable and understandable comments and conclusions.

g) Bibliography: The bibliographic reference will be inserted in the text in the order in which the authors appear, indicating their number in parentheses. The bibliography will be cited in accordance to international standards.